نماء للخدمات المشتركة ش.م.م Nama Shared Services L.L.C

Oracle Supplier Registration User Manual for Freelancer

User Guide – Supplier Lifecycle Management

Standard Ref: ISO 9001:2015 Quality Manage	ement System	Document Title: Freelancer Supplie	er Registration
Document No: NSS/DE-	Revision No: 1.0	Effective Date:	Page 1 of 16
SLM/SOP/ML/SLMU-001			

- 1- Freelancer will received two email during invitation process
 - Supplier Registration Guide
 - Invitation to Register

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Supplier Registration Guide

In this email, Freelance supplier will get the information which he/she have to provide during registration process and also received a link of user guide to download registration procedure with step by step process with screenshot.

Once the Freelancer will open the Supplier Registration email, He will find two categories of supplier. Normal Supplier and if he/she scroll down then fine Freelancer required detail.



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Scroll down to see the Freelancer detail

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You will also found the Freelancer Registration Guide Link to download the **Registration Manual** (PDF format)

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Invitation to Register:

You will open the **Invitation to Register** email and will found at link to open the Oracle I-Supplier portal to accept the invitation. Click on **Oracle Application System.**

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From Prospective Supplier Registration: Additional Details page, add the Business Classification as Freelancer.

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